

Council on University Planning and Budget
February 20, 2015
2:00 p.m. – 1895 Room

Minutes

Voting Members Present: Dominic Baima, Jack Cruikshank, Steven Daniels, Mona Davenport, Lynette Drake, Christine Edwards, Melissa Gordon, Thomas Hawkins, Gloria Leitschuh, Jonathan McKenzie, Jennifer Monkman, Leigh Moon, Pamela Naragon, Harold Ornes, Darlene Riedemann, Grant Sterling, Tim Zimmer,

Absent: Peggy Day, Dave Emmerich, Mahyar Izadi, Kathlene Shank,

Non-Voting Members Present: Judy Gorrell, Blair Lord, Michael Maurer, Dan Nadler, Emily Stuby

1. Call to order & introductions

Pam Naragon called the meeting to order at 2:00 p.m.

2. Approval of minutes for January 16, 2015

Motion (Cruikshank/Leitschuh): The minutes were approved by acclamation.

3. CUPB Executive Committee Report

Pam Naragon reported that the CUPB Executive Committee met on February 12 to set the agenda for the February CUPB meeting.

4. Old Business

a. Sub-Groups for Revenue Generating Ideas and Cost Containment

A list of committee members was compiled and sent out to the membership. There were no objections to the composition of the sub-groups. The convener should schedule a meeting to discuss the revenue generating ideas and provide feedback by the April meeting. Going forward, the sub-groups will be refreshed each year.

b. Welcome Packet Update

Jack Cruikshank reported that there is no update at this time. The committee is collecting terms and going over budget data. There will be more information provided later in the semester.

c. IGP 99 & Budget Transfer Committee – review language of bylaws and CUPB Bylaw 4B

Mike Maurer and Kathlene Shank will review the CUPB bylaws.

d. Yearly Calendar

A draft of the yearly calendar has been created. Dave Emmerich is getting input from the various vice presidential areas, and he will be sending the draft to the membership.

- e. EIU Community Commitment to Excellence
Dr. Andrew McNitt attended the CUPB meeting to discuss the EIU Community Commitment to Excellence which would create an endowment to offset the appropriated dollars funding this initiative. Kathlene Shank and Dave Emmerich have been talking about a cash in/cash out initiative for scholarships. Committee work is on-going to work through the details.

5. New Business

Pam Naragon asked if the membership would like to have more information on either of the topics listed.

- a. Strategic Plan

No comments.

- b. NCA Report

Dr. Lord reported that EIU received reaccreditation for ten years. The report is on the website with positive comments and suggestions for improvement, and Dr. Lord suggested that anyone interested could check out the report.

6. Administrative/Subcommittee Reports

- a. President – No report

- b. Vice President for Academic Affairs

Gloria Leitschuh reported that the Academic Affairs subcommittee met. There was concern about counting numbers for working people on campus -- the headcount is down. The number of graduate assistantships is up from 239 to 253. Monies for the assistantships is provided from other sources.

The Council recommended exploring online options and suggested that Dean Augustine come to a future meeting to discuss this topic. Dr. Lord will ask him to come to a future meeting.

- c. Vice President for Business Affairs

Linda Holloway reported on a couple of things for Business Affairs. The state owes EIU \$24M plus another \$4M in MAP money. The financial audit is complete and available on the Attorney General's website. And, it is too early to discuss what is going on with the Governor.

- d. Vice President for Student Affairs

Dr. Nadler presented an in-depth presentation of Student Affairs programs, services, and budget. The presentation included a review of the departments in Student Affairs, the income fund investment, budget reductions (FY15), revenue loss in Student Affairs. The presentation included Athletics - background information, student-athlete areas of study, academic majors, service, scholarships, and several student profiles. The presentation also included athletic student fee revenue loss, student-athlete tuition revenue generated.

Revenue:

\$3,837,480	Gross Tuition Revenue generated (based on 452 student athletes x 30 credit hours)
<u>(\$1,900,000)</u>	EIU allocation/investment
\$1,937,480	Athletics End of the Year Report
<u>(\$1,000,000)</u>	EIU Additional Investment
\$937,480	

Dr. Nadler concluded the presentation of solutions for the revenue shortfall.

e. Vice President for University Advancement

EIU Scholarship Mini Campaign Progress Report

Time	Goal Endowed	Actual to date	Goal Annual	Actual to date	Total to date
Partial FY13* and FY 14	20	46	5	27	73
FY 15	20	15	5	8	23
FY16	20		5		
FY17	20		5		
Goal	80	60	20	35	96

Total Mini Campaign Scholarship value to date is \$20,520,876

Planned gifts \$13,420,000

Current gifts \$7,100,876

University Advancement Awards and Recognition for Marketing, Web, Media Relations, Development, and Advancement Services

Recognition from CASE Awards, University and College Designers Association UCDA Awards, and Web Awards:

7. EIU is receiving both National and Regional Recognition competing with and beating schools from the Big Ten, SEC and all the major conferences. If this were football we'd be in a New Year's Day Bowl!

2014 Pride of CASE District V

1. Best Practices in Advancement Services Programs, Honorable Mention Award
 - a. System and Reporting Upgrades to Membership Processing at WEIU (PBS Station)
2. Best Practices in Advancement Services Programs, Honorable Mention Award
 - a. Automating Annual Fund Pledges
3. Best Practices in Advancement Services Programs, Honorable Mention Award
 - a. Endowments, Designations, Donors and Scholarship Recipients

Web Office Awards:

2014 - Award of Distinction from Videographer Awards - Admitted Student Day Video

2014 - UCDA Award of Excellence – President’s Online Annual Report

2014 - UCDA Award of Excellence - Autism Center

2014 - UCDA Award of Excellence - Experience EIU Video

Development, Alumni and Foundation Events

March: 11 - Springfield Lobbyist event , 21 – Portland, 28 – Blues game and reception – St. Louis, MO

April: 10 - Legacy – (portrait unveiling), 14 - Springfield reception, Charleston Bowling night

8. Other**a. Facilities Report**

Tim Zimmer reported that the Renewable Energy Center is burning wood chips after improvements to Boiler #3 and it’s working better than ever. Once testing is complete, similar modifications will be made to Boiler #4. Restroom improvements are under way in Student Services Building to fix leaky pipes on the second floor. In addition the single restroom on the lower level is being converted to a gender neutral/family restroom. More restrooms may be converted depending on campus perception of this pilot project. Work is proceeding on Life Sciences piping replacement. FPM staff will work second shift for a few weeks to install new piping down the second floor to avoid class schedules and hallway traffic.

9. Adjournment

The meeting was adjourned.